



TOWN OF STRATHAM

Incorporated 1716

10 Bunker Hill Avenue, Stratham NH 03885
Planning Department (603) 772-7391, option 4
Building and Code Enforcement (603) 772-7391, option 2
Fax (All Offices) 603-775-0517

NOTICE OF LAND USE BOARD FEES UNDER RSA 673:16, III (as amended) -DRAFT

ZONING BOARD OF ADJUSTMENT FEES:

Appeal from Administrative Decision	\$100 plus notice costs
Equitable Waiver of Dimensional Requirements	\$100 plus notice costs
Special Exception.....	\$100 plus notice costs
Variance	\$100 plus notice costs
Notice Costs	\$150 plus \$10 per abutter

PLANNING BOARD FEES:

SITE PLAN REVIEW APPLICATIONS:

Preliminary Conceptual Consultation	\$100
Design Review	\$300 plus notice costs
Minor Site Plan Review	\$200 for each 1,000 sq ft of building construction plus notice costs (minimum \$200)
Major Site Plan Review	\$350 for each 1,000 sq ft of building construction plus notice costs (minimum \$350)
Site Plan Amendment	\$200 for each 1,000 sq ft of building construction plus notice costs (minimum \$200)

SUBDIVISION APPLICATIONS:

Preliminary Conceptual Consultation	\$100
Design Review	\$300 plus notice costs
Minor Subdivision	\$200 for the first lot, plus \$200 for each lot or unit thereafter plus notice costs and 1. LCHIP fee (\$25 or as revised) payable to the Rockingham County Registry of Deeds. 2. Exact Recording Fees payable to the Rockingham County Registry of Deeds.
Major Subdivision.....	\$500 for the first lot, plus \$150 for each lot or unit thereafter plus notice costs and 1. LCHIP fee (\$25 or as revised) payable to the Rockingham County Registry of Deeds. 2. Exact Recording Fees payable to the Rockingham County Registry of Deeds.
Lot Line Revision	\$150 plus notice costs and 1. LCHIP fee (\$25 or as revised) payable to the Rockingham County Registry of Deeds. 2. Exact Recording Fees payable to the Rockingham County Registry of Deeds.

- Voluntary Merger..... \$25 per merger.
1. Includes certified mailing fee to and return postage from Rockingham County Registry of Deeds for recording.
 2. Additional exact Recording Fees payable to the Rockingham County Registry of Deeds.

MISCELLANEOUS:

Conditional Use Permit..... \$250 plus notice costs.

Residential Open Space Cluster Development Conditional Use Permit\$1000 application fee plus notice costs.

Route 33 Legacy Highway Heritage District Applications:

1. \$50 for an existing residential or agricultural application;
2. \$150 for a new residential application plus \$100 per new housing unit;
3. \$150 for a minor commercial/mixed-use application where no more than 1,500 square feet of additional interior space is proposed;
4. \$150 plus \$100 per 1,000 square feet for a major commercial/mixed use application where more than 1,500 square feet of additional interior space is proposed.
5. The Route 33 Heritage District application fees for all projects shall not exceed \$450.

Special Event Permit.....\$25 (for a single event) or \$50 (for two to four events)

Notice Costs..... \$50.00 plus \$10.00 per property owner, applicant, abutter (as defined in RSA 672:3), and each agent/attorney/consultant/interested party entitled to notice under New Hampshire Law.

Special Investigative Plans: The Planning Board may require the applicant to pay reasonable costs of special investigative studies, which may be necessary for the Planning Board to evaluate properly the impact of a proposed subdivision.

Rockingham County Recording Costs: The applicant shall prepare checks payable to the Rockingham County Registry of Deeds for submission to Rockingham County after the subdivision has been approved. The amount shall be determined by Rockingham County at the time of submission, and a \$25 fee shall be charged by the Town for transportation costs for every trip to the Registry of Deeds. Checks and mylar shall be submitted to the Planning Department. It will be the responsibility of the Town to record all approved plans.

Municipal Review: The Planning Board will require the applicant to reimburse the Town for the cost of having duly appointed agents of the municipality review a submitted plan. Such costs may be encountered in the following instances:

- i. Witnessing of test pits by an agent designated by the Planning Board.
- ii. Review of roadway design, drainage and stormwater management, and erosion and sediment control plans by an agent appointed by the Planning Board.
- iii. Periodic construction inspections and/or tests.

COPY AND ELECTRONIC PAYMENT FEES:

Copies (8.5" by 11" sheets)	\$0.50 per sheet
Copies (11" by 17" sheets)	\$1.00 per sheet
Copies of full-size plans.....	\$10.00 per sheet
Site Plan or Subdivision Regulation Booklet	\$15.00 flat fee
Zoning Ordinance Booklet.....	\$15.00 flat fee
Master Plan Booklet.....	\$40.00 flat fee
Fee for Credit Card payments.....	\$1.75 vendor fee plus 3% service fee per transaction (or as amended by the third-party vendor)
Fee for ACH payments	\$1.75 vendor fee plus \$2.50 service fee per transaction (or as amended by the third-party vendor)
Fee for a returned check due to insufficient funds (plus any assessed bank fees):.....	\$25.00 flat fee

DRAFT

The Select Board has ordered a public hearing on the proposed fee schedule shown below to be held on Monday, February 17, 2026, during the Select Board Meeting in the Stratham Municipal Center at 7:00pm.

Witness our hands and sealed to be adopted this 17th of February, 2026, and effective on 18th of February, 2026.

**TOWN OF STRATHAM:
By its Select Board**

Michael Houghton, Chair

Allison Knab, Vice Chair

Joseph Anderson, Member

This is to certify on the _____ day of _____, 2026 at _____ PM
the above referenced fee schedule was filed and recorded with the records of the Town Clerk of
the Town of Stratham, NH.

Witness my hand _____

Deborah Bakie